

HMFSI National Recommendations from Local Area Inspection Report - ACTION PLAN PROGRESS							Updated			Next Update	
							Sep-22			Dec-22	
HMFI Recommendation	Action Ref	Action Description	Action Owner	Due Date	Revised Due Date	Status	Progress Update Commentary	% Complete	Completion Date	RAG	Evidence
The SFRS should complete its plans to procure a replacement digital radio capability as soon as practical. (Midlothian LAI)	M1	The replacement of incident ground radio equipment is contained within the Digital Board approved workplan for 2021/22, early market engagement has commenced. This will be an extensive cross directorate project.	ICT Greg Aitken	Mar-22	Mar-23	Moved to BAU	15 June 2022: Initial scoping document and proposal approved by AMLB. Project team now progressing this to next stage. This action has moved from red to amber due to the progress made against the new agreed timescale but acknowledging the slip in original timescale. 21 September 2022 Update and Pathway to Green: The procurement process has now started with two User Intelligence Group having taken place. The specification is being written in collaboration with Service Delivery and Asset Management. The plan is to award the contract by the end of calendar year with aim of having an initial batch of Digital Radios delivered by end of March 2023. SFRS Senior Management Board have agreed to close this action. There is clear evidence that the recommendation has been given due regard and the project is now underway and part of the ICT workplan for 2022/23. Due for completion as part of business as usual in March 2023 and progress is being monitored by the SFRS Digital Board.	100%	Sep-22		
5. The LSO should seek clarification from procurement colleagues and national TED regarding the current status of the national supply contract of scrap cars and what remedial action can be taken to allow local procurement of suitable vehicles when they are unable to be supplied through the national contract for whatever reason. (Argyll & Bute LAI)	AB1	Ensure an adequate number of scrap cars (EOLV) are provided to allow WT & RVDS crews to maintain Core Skills inline with the Maintenance Phase Development Planner	Group Commander Operations/Training	Dec-22		Move to BAU	Opening Position Statement: The current supplier of scrap vehicles did not tender to provide vehicles to East and West Dunbartonshire, Argyll and Bute during the national procurement campaign, however, the area retains an informal means of sourcing vehicles from an approved supplier. A program has been established to provide scrap cars to stations over 2022, however, Volunteer stations do not have suitable activity space, therefore their allocation will be placed at the nearest Retained station. On call stations are being encouraged to work alongside each other to maintain skills in the meanwhile. 21 September 2022 Update and Pathway to Green: Procurement outcome confirming that there was no tender submitted to provide EOLV to Argyll & Bute. Authorisation provided by Procurement to allow Argyll & Bute to approach a supplier outwith the procurement process. Program detailing where vehicles have been provided and the timescales for delivery to stations has been created. Reduced supply and increased cost has led to Training and Safety Assurance implementing a hierarchy that will further reduce the availability of scrap vehicles for RTC training. Group Commander Training has written to Training Safety & Assurance Group Commander to highlight the background to the HMFSI action and to request that these points are considered when vehicles are available. SFRS Senior Management Board have agreed to close this action. There is clear evidence that the recommendation has been given due regard. The project is underway, due to complete in December 2022 and managed by Training, Safety and Assurance.	100%	Sep-22		
The LSO should create a succession plan for replacing fire safety enforcement staff. (Dumfries and Galloway LAI)	DG 1	Create a succession plan for replacing fire safety enforcement staff.	Group Commander P&P	Jun-20	Jun-21	Complete		100%	Jun-21	✓	Fire Safety Modules will soon be available to local Crew Commanders to ensure fire safety enforcement succession is in place. The procurement process is complete and it is anticipated that the training will be delivered in 2021. As succession planning has been identified and training has been procured, it is proposed that this action is marked as complete. As such, it has moved from red to green.
The LSO should, in consultation with colleagues responsible for the MORR policy, assess the impact and appropriateness of the maximum speed policy on drivers in relation to the 20 mph speed limited roads in Edinburgh. (Edinburgh LAI)	E 5	Liaise with H&S re the MORR Policy section.	AC Rogers	Dec-20	Apr-21	Complete		100%	Jun-21	✓	Email from AC Rogers to Derrick Watson and Julie Harkins dated 3/8/20. A paper regarding this issue was submitted to the Driver Safety Group and the decision of the Group is that the current speed limits within the Driver Safety Handbook remain in place. As such, this action is complete and has moved from amber to green.

The LSO should also engage with those centrally responsible for the SFRS's BA operational policy document in order to review section 20.2.5 of version 6, 2019 and remove the contradiction contained in its wording. The Service should also issue an Awareness Briefing, or similar communication, to its operational personnel advising them of the potential to accidentally switch off the BA radio. (Edinburgh LAI)	E 2	Liaise with R&R re policy review of BA Operational Policy and issue an Awareness Briefing.	AC Rogers/GC Acton	Dec-20	Complete		100%	Mar-21	✓	Section 20.2.5 of the revised BAPOG issued for familiarisation on 3/3/21 includes amendments.
The LSO should also engage with those centrally responsible for the system to ensure that processes are put in place to automatically 'flag up' overdue records to local managers. (Edinburgh LAI)	E 4	Contact R&R to raise specific issue re the OI database	GC McDermott	Aug-20	Complete		100%	Sep-21	✓	Email from AC Sharp dated 9/6/20 Interim measures are now in place to monitor records and requirements to update. Liaising and working with ICT to provide long term solution to highlight on a rolling monthly basis, records requiring updates.
The LSO should liaise with the Response and Resilience Directorate with a view to improving the policy around the mobilisation of the line rescue resource. (Edinburgh LAI)	E 9.1	Discuss with R&R re the standard requirement to mobilise all Tollcross Appliances in support of a neighbouring team when their deficiency is small and could be met by one appliance.	AC Rogers	Sep-20	Complete		100%	21-Mar	✓	Email Trail This action is now complete. City of Edinburgh fully implementing this discretion with no further issues raised at Station level.
The LSO should liaise with the Response and Resilience Directorate with a view to improving the policy around the mobilisation of the line rescue resource. (Edinburgh LAI)	E 9.2	Liaise with R&R re the provision of a dedicated Line Rescue vehicle for Tollcross Station.	AC Rogers	Aug-20	Complete		100%	Sep-21	✓	Email From AC Sharp R&R, dated 9/6/20 with spreadsheet detailing response. Business case was produced and considered at a strategic level, however, was not progressed. Multiple business cases put forward with limited funding available. No
The LSO should seek clarification from procurement colleagues and national TED of the reason for the cancellation of the procurement and what remedial action, if any, will be taken nationally to deliver the intended increase in driver training provision to help resolve the shortage of drivers. (Edinburgh LAI)	E 10	Discuss with TED National re the cancellation of the externally provided LGV courses and what the plan is to meet the additional training courses needed.	AC Rogers	Dec-20	Complete		100%	Dec-21	✓	Email trail from GC McCurry dated 24 August 2020. Following analysis carried out between April and September 2018 regarding driver shortages within SFRS, the Training, Safety and Assurance Directorate put together a Business Case for £200k to outsource the CAT C part of the Driver Training Pathway. This business case was successful and training will be delivered accordingly.
The SFRS should assess the availability of USAR Technician and Instructors courses and address any deficiency in order to ensure the maintenance of USAR personnel competency. (Midlothian LAI)	M4	This recommendation is contained within the Continuous Improvement Programme within the training function. Dalkeith personnel have been allocated instructor programmes and will be supported by a dedicated East USAR trainer.	AC Richie Hall	Nov-21	Complete	15 September 21: Additional USAR Instructors are currently being transferred into the Training Function from Service Delivery. The full structure of the National USAR training team detailed within the Training Continuous Improvement Plan should be in place by November 2021. One of these instructors will be dedicated to the East Service Delivery Area. 15 December 21: Additional USAR Instructors are now in post taking the USAR Instructor structure to that detailed in the Training Continuous Improvement Plan. These posts are funded for two years. The Training function are currently reviewing the number of instructors and structure required to deliver Specialist Rescue Training.	100%		✓	
The SFRS should progress the planned procurement of additional driver training capacity in order to deliver an increase in driver training provision to help resolve the shortage of drivers. (Midlothian LAI)	M5	This recommendation is contained within the Continuous Improvement Programme within the training function. Additional driving instructors have been deployed in the East SDA and with DVLA COVID restrictions relaxing the driver training recovery programme underway.	AC Richie Hall	Sep-21	Complete	15 September 21: Four additional Driving Instructors have been employed as part of the recommendations within the Training Continuous Improvement plan. This action is now complete.	100%	Sep-21	✓	